

COUNTY BOARD OF COMMISSIONERS

MINUTES

January 19, 2007

**Ebensburg, PA
January 8, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 9, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 10, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 11, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 12, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 15, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 16, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 17, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 18, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

**Ebensburg, PA
January 19, 2007**

Commissioners P. J. Stevens, Milan Gjurich and William Harris present.

Commissioners were in Session:

President Commissioner P. J. Stevens in the Commissioners Office at 9:30 a.m., made the Call to Order.

Motion made by Commissioner Gjurich to waive the reading of the Minutes of January 5, 2007, but approve them and place them on file.

Motion was seconded by Commissioner Harris and passed unanimously.

Public Comment:

There were no participants.

Announcements:

Commissioner Stevens encouraged everyone to be careful with the first snowstorm of the season and have a good weekend.

COMMISSIONERS

Contracts:

Motion was made by Commissioner Harris to approve One (1) Service Contract for Mental Health/Mental Retardation Services FY 2006-2007 Budget:

Cambria County 2006 – 2007 Budget
Contracted Services Detail
Mental Health/Mental Retardation Services

<u>VENDOR/CONTRACTOR</u>	<u>DESCRIPTION OF SERVICES</u>	<u>CONTRACT FY 2006-2007</u>
Kent R. Ferchank	Registered Psychiatric Nurse	\$25.00 Per Hour Not To Exceed \$13,000.00

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve One (1) Service Contract for Juvenile Detention Center FY 2006-2007 Budget:

Cambria County 2006 – 2007 Budget
Contracted Services Detail
Juvenile Detention Center
Emergency Shelter Care Facility

<u>VENDOR/CONTRACTOR</u>	<u>DESCRIPTION OF SERVICES</u>	<u>CONTRACT AMOUNT FY 2005 - 2006</u>	<u>CONTRACT AMOUNT FY 2006-2007</u>
Montour County Children & Youth	Shelter Services	\$165.00	\$170.00

Motion was seconded by Commissioner Gjurich and passed unanimously.

Rescind:

Motion was made by Commissioner Gjurich to approve rescinding the Action Taken on January 5, 2007 Commissioners Meeting to approve a change in the mileage reimbursement rate used by the Commonwealth of Pennsylvania to 48.5 cents per mile for business miles driven. The increase is effective on January 1, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Chief Clerk Michael Gelles, IV stated that the Internal Revenue Service announced the change in the mileage reimbursement for 2007, but we are waiting for the State to enact the change and announce the effective date before we can approve it.

Change Orders:

Motion was made by Commissioner Gjurich to approve Change Order Number One (1) for BeaverDam Run Bridge No. 13 from Wen-Brook Contracting, Inc. in the amount of \$10,519.57. This change order is the final change order for the project and represents the following changes to the contract:

- Adjustments to the qualities for final in place materials.**
- 18” corrugated aluminum steel pipe, Type 1 – addition of 40 LF of pipe at the driveway for the Joseph Greico property as directed and approved by Penn DOT.**
- Undercut and Foreign Borrow Excavation – removal of unsuitable embankment and replacement with backfill material from a borrow side.**

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve Change Order Number One (1) for Jamestown Bridge No. 19 from Plum Contracting in the amount of \$3,691.91. This change order is the final change order for the project and represents the following changes to the contract:

- . Adjustments to the qualities for final in place materials.**
- . 24" reinforced concrete pipe – This pipe was installed to replace an existing deteriorated drainage pipe that crossed the road at Station 18 + 00. The condition of the existing pipe was not determined until the existing pavement was removed and the pipe exposed.**
- . Foreign Borrow Excavation – Backfill material was brought onto the project site to replace unsuitable material that was encountered during construction.**

Motion was seconded by Commissioner Harris and passed unanimously.

Commissioner Gjurich asked if the changes were approved by PennDot.

Chief Clerk Michael Gelles, IV stated yes the change are 100% approved and funded through PennDot.

Reappointments:

Motion was made by Commissioner Harris to approve the reappointment of Gene Eckenrode to the Cambria County Agricultural Land Preservation Program Board of Directors for a three-year term, beginning January 1, 2007 and ending January 1, 2010.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve the retaining of Richard Davis as the Chairperson to the Cambria County Agricultural Land Preservation Program Board of Directors for a one-year term, beginning January 1, 2007 and ending January 1, 2008.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Appointment:

Motion was made by Commissioner Gjurich to approve the appointment of Richard N. Gross, O.D. to the Cambria County Mental Health/Mental Retardation Advisory Board for a three-year term beginning January 15, 2007 and ending January 15, 2010.

Motion was seconded by Commissioner Harris and passed unanimously.

Bids:

Motion was made by Commissioner Gjurich to approve the Bid for Housekeeping/Nursing Paper Products for Laurel Crest to Tony Sunseri of Johnstown, PA. The annual amount of \$92,991.75 for the period January 22, 2007 through January 21, 2008.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve the Bid for Linen for Laurel Crest to ATD American Company of Wyncote, PA. The annual amount of \$31,818.00 for the period January 22, 2007 through January 21, 2008.

Motion was seconded by Commissioner Harris and passed unanimously.

COMMISSIONERS

PERSONNEL ACTIONS

Amend:

Motion was made by Commissioner Gjurich to approve amending the effective date from January 2, 2007 to January 15, 2007 for the transfer of Mark Semelsberger from per-diem Account Clerk I/Float in the Human Resources Department (\$8.14/hr (Paygrade 5C) to the vacant position of full-time Business Office Manager at the rate of \$30,000.00/year (Paygrade 64-A). This was previously approved at the Cambria County Commissioner's Meeting on December 22, 2006.

Motion was seconded by Commissioner Harris and passed unanimously.

New Employees:

Vacant Positions:

Motion was made by Commissioner Harris to approve (vacant position) John B. Lovette, III, Part Time Legal Counselor for Domestic Relations (Paygrade 000D/\$7,500.00 annually), effective January 15, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve (vacant position) William Karalfa, Full Time Prison Counselor for the Prison (Paygrade 32K/ \$12.13 per hour), effective January 29, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve (vacant position) John Kuhar, Per Diem Deputy Sheriff for the Sheriff (Paygrade 35B/\$11.85 per hour), effective December 19, 2006.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Transfers:

Motion was made by Commissioner Gjurich to approve the transfer of Donna McGee, Full Time HR Clerk for Laurel Crest (Paygrade 18B/\$9.33 per hour) to Full Time Assistant Payroll Coordinator for Human Resources (Paygrade 25B/\$9.91 per hour), effective February 5, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Vacant Position:

Motion was made by Commissioner Gjurich to approve the transfer (vacant position) of Greg Smith, Full Time Fiscal Technician for Children & Youth Services (Paygrade 30F/\$31,192.20 annually) to Full Time Fiscal Technician for Area Agency on Aging (Same Paygrade/Rate), effective January 29, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve the transfer (vacant position) of Jean Contorchick, Full Time Payroll Coordinator for the Controllers (Paygrade 36F/\$26,962.78 annually) to Full Time Payroll Coordinator for Human Resources (Same Paygrade/Rate), effective January 9, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve the transfer (vacant position) of Renee Schmidhammer, Per Diem Administrative Clerk for the Controllars (Paygrade 20A/\$9.49 per hour) to Per Diem Account Clerk I/Float for Human Resources (Paygrade 5A/\$8.39 per hour), effective January 22, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve the transfer (vacant position) of Brennan Gaston, Per Diem Correction Officer I (Paygrade 26A/ \$11.37 per hour) to Full Time Correction Officer I for the Prison (Paygrade 26A/\$13.39 per hour), effective January 14, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Remove From Payroll:

Resignations:

Motion was made by Commissioner Harris to approve removing (resignation) Joseph Shawley, Per Diem – Per Diem/No Classification for the Prison (Paygrade 000B/\$11.37 per hour), effective January 19, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve removing (resignation) Leah Vella, Full Time Clerk Typist 2 for Children & Youth Services (Paygrade 15L/\$20,635.16 annually), effective January 20, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve removing (resignation) Andrew Sharbaugh, Full Time Correction Officer I for the Prison (Paygrade 26A/\$12.74 per hour), effective December 30, 2006.

Motion was seconded by Commissioner Gjurich and passed unanimously.

LAUREL CREST

PERSONNEL ACTIONS

Rescind:

Motion was made by Commissioner Gjurich to approve rescinding the Action Taken on January 5, 2007 Commissioners Meeting. (New Employee – Vacant Position) Deborah Varner, Full Time Flex Float RN (Paygrade 70-B/\$21.48 per hour), effective January 8, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Amend:

Motion was made by Commissioner Gjurich to approve amending the salaries of the following RNAC's (Paygrade 81-D) from \$47,195.20/year to \$51,417.60/year, effective the stated date below. (This was previously approved at the Cambria County Commissioner's Meeting on December 22, 2006 indicating an increase in salary to \$52,000.00; however, a reduction adjustment to this salary was necessary).

**Effective January 1, 2007
Marion Luther
Veronica Bowman
Mary Keilman**

**Effective May 27, 2007
Renee Scarton**

Motion was seconded by Commissioner Harris and passed unanimously.

New Employees:

Motion was made by Commissioner Harris to approve (vacant position) Deborah Varner, Per-Diem (Part Time Unscheduled) RN (Paygrade 70-B/ \$26.00 per hour), effective January 8, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve (vacant position) Bonnie Paronish, Per Diem (Part Time Unscheduled) RN (Paygrade 70-B/ \$26.00 per hour), effective January 8, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve (vacant position) Lisa Eichenlaub, Per Diem (Part Time Unscheduled) LPN (Paygrade 44-C/ \$19.00 per hour), effective January 8, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Modified Duty:

Motion was made by Commissioner Gjurich to approve Sherrylyn Fye, Full Time Nurse Aide to Modified Duty Position (Paygrade 0-G/\$8.26 per hour), effective January 10, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve Kathryn Ott, Full Time Nurse Aide to Modified Duty Position (Paygrade 0-G/\$9.72 per hour), effective January 8, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Transfers:

Motion was made by Commissioner Harris to approve the transfer of Dana Shultz, Modified Duty to Regular Duty Full Time Nurse Aide (Paygrade 14-A /\$9.45 per hour), effective December 27, 2006.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve the transfer of Sheree Law, Full Time Administrative Clerk (Paygrade 20A/\$9.49 per hour), to Full Time HR Administrative Clerk (Paygrade 20B/\$9.49 per hour), effective February 5, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Vacant Positions:

Motion was made by Commissioner Harris to approve the transfer (vacant position) of Barbara Dryzal, Full Time Temporary Account Clerk II to Full Time Unit Clerk (Paygrade 15-O/\$13.48 per hour), effective January 3, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Motion was made by Commissioner Harris to approve the transfer (vacant position) of Lisa Biller, Full Time Temporary Non Medical Transport Technician to Full Time Account Clerk II (Paygrade 11-A/\$11.15 per hour), effective January 3, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Remove From Payroll:

Resignation:

Motion was made by Commissioner Gjurich to approve removing (resignation) Robert Parrish, Full Time LPN (Paygrade 44-C/\$16.25 per hour), effective January 5, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Adjournment:

Motion was made by Commissioner Stevens to adjourn the meeting.

Motion was seconded by Commissioner Gjurich and passed unanimously.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

January 19, 2007

Commissioners P.J. Stevens, Milan Gjurich and William Harris were present. Chief Clerk Michael Gelles, IV, Controller Ed Cernic, Jr., Director of Human Resources Ronald Baker and Solicitor Randy Rodkey were present.

The Call to order was made by President Commissioner P.J. Stevens.

Motion was made by Commissioner Gjurich to waive the reading of the Minutes of January 5, 2007, but approve them and place them on file.

Motion was seconded by Controller Cernic and passed unanimously.

COMMISSIONERS

PERSONNEL ACTIONS

Create:

Motion was made by Commissioner Gjurich to approve creating One (1) Full Time Payroll Coordinator for Human Resources (Paygrade 36F/\$26,962.78 annually), effective January 9, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

Motion was made by Commissioner Gjurich to approve creating One (1) Full Time Assistant Payroll Coordinator for Human Resources (Paygrade 25B/ \$9.91 per hour), effective February 5, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

Abolish:

Motion was made by Commissioner Gjurich to approve abolishing One (1) Full Time Payroll Coordinator for the Controllers (Paygrade 36F/ \$26,962.78 annually), effective January 9, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

Motion was made by Commissioner Gjurich to approve abolishing One (1) Per Diem Administrative Clerk for the Controllers (Paygrade 20A/\$9.49 per hour), effective January 22, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

LAUREL CREST

PERSONNEL ACTIONS

Amend:

Motion was made by Commissioner Harris to approve amending the salaries of four (4) positions (Paygrade 81-D) from \$47,195.20/year to \$51,417.60/year, effective the stated date below. (This was previously approved at the Cambria County Commissioner's Meeting on December 22, 2006 indicating an increase in salary to \$52,000.00; however, a reduction adjustment to this salary was necessary):

Three (3) Positions, effective, January 1, 2007.

One (1) Position, effective May 27, 2007.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Create:

Motion was made by Commissioner Gjurich to approve creating One (1) Modified Duty Position (Paygrade 0-G/\$9.72 per hour), effective January 8, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve creating One (1) Modified Duty Position (Paygrade 0-G/\$8.26 per hour), effective January 10, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Motion was made by Commissioner Gjurich to approve creating One (1) Full Time Human Resources Administrative Clerk (Paygrade 20B/ \$9.49 per hour), effective February 5, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

Abolish:

Motion was made by Commissioner Gjurich to approve abolishing One (1) Full Time Administrative Clerk (Paygrade 20A/\$9.49 per hour), effective February 5, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

Motion was made by Commissioner Gjurich to approve abolishing One (1) Full Time HR Clerk (Paygrade 18B/\$9.33 per hour), effective February 5, 2007.

Motion was seconded by Commissioner Harris and passed unanimously.

Controller Cernic Voted NO.

Adjournment:

Motion was made by Commissioner Stevens to adjourn the meeting.

Motion was seconded by Commissioner Gjurich and passed unanimously.

Ed Cernic, Jr., Secretary