

**Call to Order:**

The regular scheduled meeting of January 4<sup>th</sup>, 2010 was called to order by Ms. McCarthy at 6:30 p.m.

Members present were: Mr. Kissell, Mr. Vandzura, Mr. Slanoc, Mrs. Chobany, Mr. Wozniak, and Mayor Fox. Also present were Robert Koban-Borough Manager; Mr. Emerick-Borough Solicitor; Mr. Wisor-Engineer; Don Squillario-Public Works; Chief Miller-Public Safety; and Michelle Claar-Secretary; and Jr. Council Ms. Cadwallader. Jr. Council member Mr. Leydig was absent.

No visitors were present.

**Reports:**

**Managers Report:**

Mr. Koban furnished a written report prior to the meeting. Mr. Kissell questioned the Water Authority minutes reflecting that Portage Township participated in the purchase of the utility trailer. Mr. Koban advised that he was not aware that Portage Township was involved. Ms. McCarthy commended Chief Miller on the grants he has been successfully awarded for the Public Safety department.

**Solicitor's Report:**

Mr. Emerick furnished a written report prior to the meeting. Mr. Emerick had nothing additional to report.

**Engineers Report:**

Mr. Wisor furnished a written report prior to the meeting. Mr. Wisor informed Council that the field inspection of Gillespie Avenue Bridge is on hold due to the inclement weather. A discussion was held on the no left turn sign posted on Main Street to enter Sheetz and if it was enforceable. Chief Miller advised that several stops have been made warning drivers of the no left hand turn into Sheetz. Mr. Wozniak commented that he had heard Box Seat Video will be moving from Route 53 to Man Street at the Ed Hill Building.

**Police Report:**

Chief Miller furnished a written report prior to the meeting. Chief Miller advised that the incidents were down for the month but several snow removal citations were issued during the last two weeks.

**Public Works Report:**

Mr. Squillario furnished a written report prior to the meeting. Mr. Squillario had nothing additional to report. Ms. McCarthy questioned the supply of salt on hand. Mr. Squillario advised that there is a sufficient supply of salt in stock and another fifty (50) ton that is on hold for delivery. The fifty ton on hold was prepaid in 2009.

### **Treasurer's Report:**

Ms. Claar furnished a written report prior to the meeting. Mayor Fox motioned, seconded by Mr. Kissell to approve the Treasurer's report, motion carried 7-0.

### **Correspondence:**

There was no correspondence.

### **Minutes of the Previous Meeting:**

The minutes from December 7<sup>th</sup> and December 18<sup>th</sup>, 2009 were distributed prior to the meeting. Mr. Vandzura motioned, seconded by Mr. Wozniak to approve the minutes from December 7<sup>th</sup> and December 18<sup>th</sup>, 2009, motion carried 7-0.

### **Paying of Bills:**

The bills were distributed prior to the meeting. Additional bills were also presented for payment. Mrs. Chobany motioned, seconded by Mr. Wozniak to approve paying the bills plus the additional bills, motion carried 7-0. The bills listed totaled \$17,298.93.

### **Other Reports**

Monthly reports were received from the Water & Sewer Authority for November, 2009 along with the 2010 Water Authority Budget. The Joint Recreation Commission minutes from October and November were also received. Mrs. Chobany motioned, seconded by Mr. Slanoc to approve the monthly reports and 2010 budget from the Water & Sewer Authority, and the Joint Recreation Commission minutes, motion carried 7-0.

### **Unfinished Business:**

There was no update on the Main Street Streetscape project.

Mr. Koban advised that the Welcome to Portage Sign is ready to be painted once the gold paint is ordered.

The committee for the international property maintenance codes is moving forward.

Mr. Koban advised that a meeting will be set up introducing the grant writer to the various organizations.

Mr. Koban provided a draft letter for Council to consider inviting the boards and commissions to meet on a quarterly basis. The intent of the meeting is to foster communication between all parties. A discussion was held on what boards and commissions would be invited. Council was in agreement to begin with the Planning Commission, Water & Sewer Authority and the Joint Recreation Commission. Another discussion was held on the attendance to the meetings by the boards and commissions. Council all agreed to have the letter request an rsvp within a month prior to the meeting. The meetings will be held on March 15<sup>th</sup>, June 21<sup>st</sup>, and September 20, 2010.

There was no update from FEMA on the National Flood insurance Program mandates.

**Good of the Borough:**

Mayor Fox commented on the rate of speed that the State trucks are going while plowing snow on Main Street. Mr. Squillario advised Mayor Fox that he will contact the Superintendent at PennDot regarding the drivers.

Mr. Kissell commented that a sponsor is still needed for the annual Halloween Parade due to the Knights of Columbus resigning. A discussion was held on the cost, work involved, and the participants of the parade. Council agreed to discuss the issue further at the next committee of the whole meeting in January.

Mr. Vandzura motioned, seconded by Mrs. Chobany to go into executive session for personnel issues, motion carried 7-0. Mr. Vandzura motioned, seconded by Mr. Wozniak to go out of executive session and into the regular meeting, motion carried 7-0.

**Adjournment:**

Mrs. Chobany motioned, seconded by Mr. Slanoc to adjourn, motion carried 7-0. The meeting adjourned at 7:38 p.m.